

**ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT
Council Chambers
820 Enfield Street
Enfield, CT
7:00 PM Regular Meeting**

Time-Place:

Date: 01-14-20

- 1. Call to Order – 7:00 PM**
- 2. Invocation or Moment of Silence – Chris Rutledge**
- 3. Pledge of Allegiance – Chris Rutledge**
- 4. Fire Evacuation Announcement**
- 5. Roll Call**
- 6. Board Guest(s)**
 - a. EHS NEAS&C Update**
- 7. Superintendent's Report**
 - a. Student Representative(s) Report**
 - b. MLK Day - NS**
 - c. Legislative Breakfast**
 - d. January Events**
- 8. Audiences**
- 9. Board Members' Comments**
- 10. Unfinished Business**
- 11. New Business**
 - a. Superintendent's FY2020/21 Budget Presentation**
 - b. Policy #9132 Standing Committees of the Board – First Reading**
- 12. Board Committee Reports**

<ul style="list-style-type: none">- Curriculum Committee- Finance, Budget Committee- Policy Committee- Leadership Committee	<ul style="list-style-type: none">- Joint Facilities Committee- JFK Building Committee- Joint Security Committee- Any additional Committees
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- 13. Approval of Minutes:**
 - Regular BOE Meeting Minutes – December 10, 2019 & Special BOE Meeting Minutes – December 16, 2019
- 14. Approval of Accounts and Payroll**
 - For the Month of December 2019
 - Line Item Transfers, if any
- 15. Correspondence and Communications**
- 16. Executive Session**
 - a. Matter(s) Related to Personnel**
 - b. Matter(s) Related to Attorney-Client Privilege**
- 17. Adjournment**



Date: January 14, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Board Guest

- a. **EHS NEAS&C Update:** Tonight, we welcome Enfield High School Principal Erin Clark. Ms. Clark will give the Board an update regarding the EHS NEAS&C.



Date: January 14, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Superintendent's Report

- a. **Student Representatives:** Each Student Representative may have some information or comments to share with the Board regarding events/happenings at Enfield High School.
- b. **MLK Day - NS:** All Enfield Public Schools and offices will be closed on Monday, January 20th for Martin Luther King, Jr. Day. All schools and activities will resume on Tuesday, January 21st.
- c. **Legislative Breakfast:** Board and Town Council members have been invited to attend the Regional Legislative Breakfast on Friday, January 24th. Several surrounding towns will also attend this event. Board members that are planning to attend, need to RSVP to my office by January 13th. Enclosed in your packet is a flyer with additional information.
- d. **January Events:** Listed below are some of the events/happenings in our schools during January.
 - 01-15-20 JFK Chorus Concert will be held in the auditorium at 7:00 PM;
 - 01-16-20 JFK Gr. 6 Band & Orchestra Concert will be held in the auditorium at 7:00 PM;
 - 01-21-20 Crandall Winter Chorus Concert will be held in the gym at 6:00 PM;
 - 01-21-20 Parkman Choral Concert will be held in the gym at 6:30 PM;
 - 01-22-20 Parkman Winter Concert will be held in the gym at 6:30 PM;
 - 01-23-20 Crandall Instrumental Concert will be held in the gym at 7:00 PM.



Date: January 14, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Superintendent's FY2020-21 Budget Presentation

At this time, I will present my FY2020-21 Budget recommendations to the Board.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the FY2020-21 Budget presentation.



Date: January 14, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Policy #9132 Standing Committees of the Board – First Reading

Members of the Policy Committee met on January 6th and reviewed Board Policy #9132 Standing Committees of the Board. Enclosed please find the recommended changes found on lines 10-44. The proposed changes have been posted on the Board's website for public input. Policy Committee Chair Chris Rutledge can address any Board member questions regarding the proposed changes.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the first reading of Policy #9132 Standing Committees of the Board.

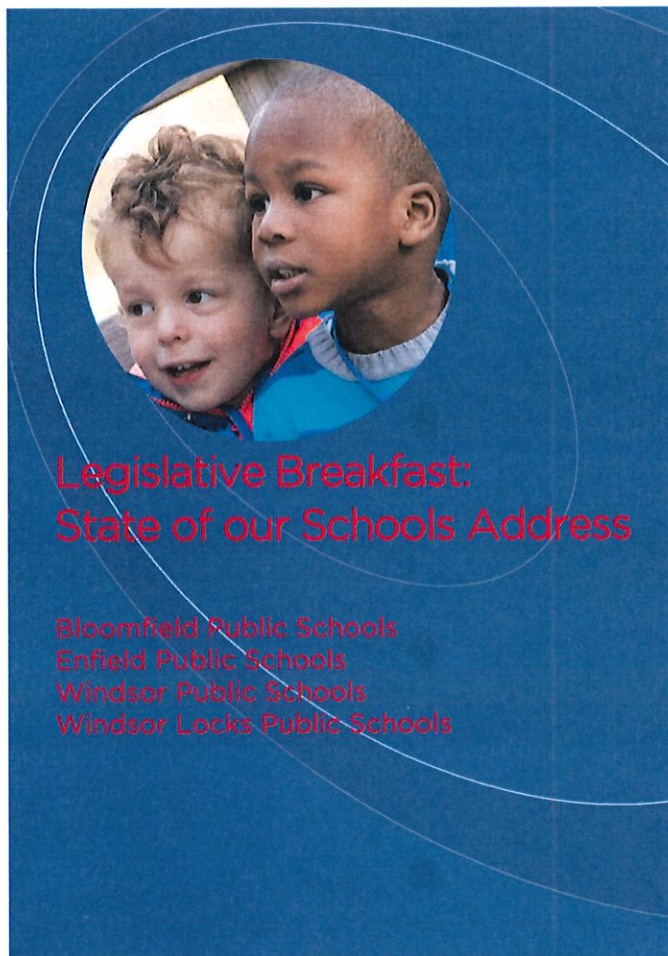


Date: January 14, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Executive Session

The Board of Education needs to discuss the following item:

- Matter(s) Related to Personnel
- Matter(s) Related to Attorney-Client Privilege

Therefore, I recommend that the Enfield Board of Education enter executive session, with the appropriate personnel invited, for the reasons described above. An affirmative vote of two-thirds of the members present and voting is required. Board members can remain in Council Chambers for the executive session.



**Save the Date:
Regional Legislative Breakfast**

Friday, January 24, 2020
8:00 a.m. - 9:15 a.m.

The First Cathedral
1151 Blue Hills Avenue
Bloomfield, CT 06002

Enjoy morning refreshments and
engage in a discussion about the
challenges facing our districts.

Please RSVP by: Monday, January 13, 2020
Robin Daly, Clerical Assistant
Superintendent's Office, Windsor Public Schools
Email: rdaly@windsorct.org
Phone: 860-687-2000 x 1245

ENFIELD PUBLIC SCHOOLS
Enfield, ConnecticutFIRST
READING

Bylaws of the Board

9132

Standing Committees

The Board of Education shall maintain four Standing Committees (*Leadership, Curriculum, Finance and Budget, and Policy*) as set forth herein in sections 1—5 below *in this policy*.

~~The Chairperson, with approval of the Board, may appoint any special committee and/or advisory committees to the Board. Committees considered Special or Advisory will receive their duties at the time of appointment and the committee shall be considered dissolved when its final report has been made to the Board or upon being dissolved by the Board.~~

~~The Chairperson of the Board shall appoint up to three (3) Board members to each committee and shall be an ex officio member of each committee. The Standing Committee Chairperson or designee shall report to the full Board items requiring official actions.~~

The Chairperson of the Board shall appoint up to three (3) Board members to serve on each standing committee and shall designate one of these Board members to serve as Chairperson of the standing committee. The Chairperson of the Board may appoint one (1) member of the Board to serve as an alternate to each standing committee, excluding the Leadership committee which shall have no alternate.

Should the need for a special and / or advisory committee arise, the Chairperson of the Board may create such a committee and shall appoint Board members to serve on any such committee. Committees considered special or advisory will receive their duties at the time of creation and appointment and the committee shall be considered dissolved when its final report has been made to the Board or upon being dissolved by the Board.

The Chairperson of the Board shall be an ex officio member of each committee, may be counted as present in order to establish quorum and may be allowed to vote.

The creation of a special and / or advisory committee as well as the appointment of committee members, chairpersons and alternates to any committee is subject to approval by majority vote of the Board.

It shall be the responsibility of the standing committee's Chairperson to appoint a Secretary for the standing committee, present reports on committee activities to the full Board and to bring to the Board any items requiring official action.

The Board shall act as a committee of the whole in final consideration of all matters except where otherwise authorized by law.

All committees of the Board shall follow the provisions of the Freedom of Information Act as required by statute.

Bylaws of the Board

9132

Standing Committees

Leadership Committee

The Leadership Committee shall be composed of the Board of Education Committee Chairperson, Vice-Chairperson, and two other members of the Board constituting an equal representation from both major parties. The Chairperson of the Board shall be Chairperson of the Leadership Committee and shall appoint a secretary. The Superintendent shall be the Leadership Cabinet liaison to the committee. The minutes of the meetings of the leadership Committee shall be distributed promptly after each meeting to every member of the Board. At each meeting of the Board, the proceedings and action taken by the Leadership Committee since the last meeting of the Board shall be reported to the Board.

This committee will provide input to the Board of Education Chairperson and the Superintendent on the construction of Board meeting agendas. The committee shall advise the school administration on personnel policy development and shall assist the administration when appropriate in interviewing applicants for administrative vacancies.

Other responsibilities may include:

1. Recommends an evaluation system for various categories of personnel;
2. Implements the Superintendent's evaluation program;
3. Appoints the Chairpersons of the negotiating teams;
4. Recommends salary annually for the supervisory and confidential personnel;
5. Reviews staffing requirements periodically;
6. Reviews position descriptions and functional requirements periodically;
7. Acts as the initial Board contact on all personnel and grievance matters;
8. Represents the Board in liaison sessions with the faculty and bargaining units;
9. Recommends action to the entire Board that the committee deems appropriate for the Board to consider.

Curriculum Committee

The Chairperson of the Curriculum Committee shall appoint a Secretary for the committee. The Chief Academic Officer shall be the Leadership Cabinet liaison to the committee. This committee shall consider and make recommendations concerning the District's Board policies of education and research. This committee reviews major areas of curriculum development, regular/special education services, student assessment, long-term program review and program revisions. Committee members consider the Board's priorities in curriculum areas. The committee reports its findings to the Board and suggests programs and policy modifications that may be appropriate in curriculum and program areas. New program activities undertaken by the

Bylaws of the Board

9132

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Bylaws of the Board

Standing Committees

Curriculum Committee (continued)

particular interest. The committee shall review research on the curriculum and program changes and report its recommendations to the Board. The committee shall review proposals concerning student courses, ensure the Board's familiarity with district educational programs, monitor achievements and cause the evaluation of education programs.

Other responsibilities may include:

1. Conduct or coordinates curriculum studies undertaken by the Board;
2. Periodically reports to the Board on the status of the curriculum and suggest area in need of study;
3. Periodically studies and reports on student progress and on standardized test results;
4. Review and recommends textbook usage;
5. Evaluates curriculum in view of school population trends;
6. Recommends budget changes in view of curriculum developments;
7. Assumes like responsibilities for extra-curricular and co-curricular activities.

Finance, Budget Committee

The Chairperson of the Finance and Budget Committee shall appoint a Secretary for the committee. The Chief Finance Officer of the District shall be the leadership Cabinet liaison to the committee. This committee shall be concerned with the preparation of the budget and periodic reviews of the actual expenditures as compared to the budget. The committee works with the Superintendent of Schools in developing a recommended budget for the Board. As such, the committee reviews the budget development process, analyzes the budget document and makes public presentations as necessary. The committee shall offer recommendations regarding accounting procedures and alternative expense saving suggestions. The committee will ensure an audit annually and report to the Board of Education when it is completed. The committee shall monitor the fiscal activities of the school district, including reviewing the monthly financial statement and annual end of year transfer report, and shall review and make recommendations concerning the annual audit and recommend annual budget guidelines and priorities.

Other responsibilities may include:

1. Recommends special internal audit needs;
2. Reviews and reports on accounting and purchasing procedures;
3. Recommends the annual budget schedule and parameters;
4. Represents the Board during the various budget preparation stages.



Legislative Breakfast: State of our Schools Address

Bloomfield Public Schools
Enfield Public Schools
Windsor Public Schools
Windsor Locks Public Schools

Save the Date: Regional Legislative Breakfast

Friday, January 24, 2020
8:00 a.m. - 9:15 a.m.

The First Cathedral
1151 Blue Hills Avenue
Bloomfield, CT 06002

Enjoy morning refreshments and
engage in a discussion about the
challenges facing our districts.

Please RSVP by: Monday, January 13, 2020
Robin Daly, Clerical Assistant
Superintendent's Office, Windsor Public Schools
Email: rdaly@windsorct.org
Phone: 860-687-2000 x 1245

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
DECEMBER 10, 2019**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on December 10, 2019.

1. **CALL TO ORDER:** The meeting was called to order at 7:00 PM by Walter Kruzel.
2. **INVOCATION OR MOMENT OF SILENCE:** Tina LeBlanc
3. **PLEDGE OF ALLEGIANCE:** Tina LeBlanc
4. **FIRE EVACUATION ANNOUNCEMENT:** Walter Kruzel announced the fire evacuation announcement.
5. **ROLL CALL:**

MEMBERS PRESENT: Jonathan LeBlanc, Bill Salazar, Wendy Costa, Tina LeBlanc, Joyce Hall, Scott Ryder and Walter Kruzel

MEMBERS ABSENT: Chris Rutledge

ALSO PRESENT: Mr. Christopher J. Drezek, Superintendent; Mr. Andrew B. Longey; Student Representative Madison Daigneau & Daniel Golden

Chairman Kruzel stated Mr. Rutledge is absent due to an injury he sustained from slipping on black ice.

6. **BOARD GUEST(S)**

a. **EHS Athletic Recognition**

Mr. Drezek welcomed our Athletic Director Cory O'Connell to tonight's meeting. Mr. O'Connell will introduce our Fall 2019 athletes.

Mr. O'Connell thanked the Board for inviting them to tonight's meeting. EHS was awarded the Flanagan Grant through CAS-CIAC for \$5000 to assist in the development of our eSports Program. Dan Wabno, Music Education Teacher at EHS, has been working in developing the program with hopes of a February 2020 competition.

Mr. O'Connell added that 96.5% (301 out of 312) student-athletes maintained their academic eligibility; 54% (168 out of 312) student-athletes earned Honors or High Honors - 115 High Honors/53 Honors. This is a testament of their dedication to academics. The student athletes will update the Board on team and individual accomplishments.

Cross Country – Rob Barnes, Coach
Team Representative: Ethan O'Farrell
All-Conference: Sean Suleski

Field Hockey – Amy Bartholomew, Coach
Team Representatives: Shannon Cato, Jayonna Montigny, and Rachael Tweedlie
All-Conference: Shannon Cato, Jayonna Montigny, and Rachel Tweedlie
All-State: Jayonna Montigny

Football – James Lyver, Coach

Team Representative: Owen Lawler and Alex Martinez

All-Conference: Ethan Amburn, Jaylen Brown, Owen Lawler, Alex Martinez, Nick Miller, Wyatt Raymond, Cody Stager, and Tallon Stager

All-State: Wyatt Raymond

2019 Route 5 Trophy Winner

Soccer – Boys – Tony Allegro, Coach

Team Representative: Matt Santy and Keegan Reim

All-Conference: Keegan Reim and Matt Santy

Soccer – Girls – Kate Battista, Coach

Team Representatives: Madison Daly and Morgan Ludwick

All-Conference: Madison Daly and Jessica Marcotte

Swimming – Girls – Debbie Goodman, Coach

Team Representative: Caitlin Gannon

All-Conference: Grace Ferris and Jasmine Uricchio

All-State: Grace Ferris and Jasmine Uricchio

Volleyball – Girls – Judy Joslin, Coach

Team Representatives: Megan Hanna and Vivian Vacharakupt

All-Conference: Haley Picard

Mr. O'Connell thanked the Board for their continued support of EHS Athletics.

Board members gave the student athletes a round of applause. The student athletes came to the front of the diocese for a group photo.

Chairman Kruzel thanked the students for speaking so eloquently.

Mrs. LeBlanc congratulated the first graduating Eagle class. She sees such eagle pride. She knows how hard you all played and your records do not always reflect your effort. She congratulated each team. She congratulated the football team for bringing home a Division Flag. She attended the Route 5 Rivalry game. It was a great game. She knows how hard it is for student athletes and it is not always easy. She wished them all the best of luck.

Mr. Ryder thanked Coach Battista and the Girls Soccer Team for helping-out at Hazardville Memorial. They volunteer their time by decorating the school and holding soccer clinics for the students. The students look up to you and you are their heroes. Thank you.

Mr. LeBlanc loves EHS Athletics and his old soccer coach is great. He attended the Route 5 Rivalry Football Game. You have set the tone for our upcoming athletes. All the athletes have done a great job. Now we have winter sports coming up. He urged the town to come out and support our athletes.

Chairman Kruzel congratulated our student athletes for making high and regular honors. He also congratulated them for volunteering and being good role models for our youth. He attended the Route 5 Rivalry Game with Mayor Ludwick and Mr. LeBlanc. Thank you.

Mr. Drezek thanked Mr. O'Connell and Mrs. LeFleur for everything they are doing behind the scene. Our students are presenting the team accomplishments differently than from the past. This is due to Mr. O'Connell. Our kids make us all proud.

Chairman Kruzel thanked them for coming and wished them all a merry Christmas and Happy New Year.

b. DAR Award Recipient

Mr. Drezek welcomed our DAR recipient and History Teacher of the Year – John Unghire. Mr. Unghire was recognized last week for this outstanding accomplishment.

Mr. Unghire is a history teacher at JFK. He was recognized by the Daughters of the American Revolution Penelope Terry Abbe Chapter for American History. He thanked the Daughters of the American Revolution for this acknowledgment and for Councilwoman Cindy Mangini for sponsoring him. He is a product of the Enfield Public Schools and is thankful for the education he received. He thanked our Social Studies Coordinator Joel Senez for his support, the JFK staff, and the Board for your continued support.

Mr. LeBlanc congratulated Mr. Unghire. You are a well-deserving teacher and it is teachers like you that make the difference.

Mrs. LeBlanc added that students are happy to have you as their teacher. You do a lot for the students at JFK. Thank you.

Mrs. Hall asked Mr. Unghire what period in American History do you like best. Mr. Unghire stated he likes the American Civil War era best.

Chairman Kruzal thanked Mr. Unghire for what you are doing for our students. He wished him a Merry Christmas and Happy New Year and congratulated him for receiving this prestigious accomplishment.

7. SUPERINTENDENT'S REPORT

- a. Student Representatives Report – as presented
- b. Christmas Break – as presented
- c. December Events – as presented

Mr. Drezek thanked Mr. Unghire for everything he has done for our students.

Mr. Drezek added the weather could impact the Wreaths Across America program at Parkman on Wednesday, December 11th. If we have a delay, the ceremony will not be held at Parkman. The safety of our students, staff, truck drivers and convoy are our #1 priority. Check twitter in the morning.

8. AUDIENCES - None

9. BOARD MEMBER COMMENTS

Mrs. LeBlanc hopes the weather holds out. Wreaths Across America is such a wonderful program and is one of her favorite events. The ceremony is wonderful and she loves seeing the students honoring our Veterans. She wished everyone a safe happy holiday and new year.

Mr. Salazar congratulated the Prudence Crandall grade 5 students for collecting items for Lieutenant Keith Parent who is currently serving in the military. They held a ceremony last week and Lieutenant Parent participated remotely. Several Board members attended this moving event. Chief Fox will send items to him while he is stationed overseas.

Mr. Salazar extended a hello to Crandall student Charlie. He also wished everyone a Merry Christmas, Happy New Year and happy holiday season.

Mr. LeBlanc hopes the snow is done for the rest of the year but if it isn't, please shovel your sidewalks for the students that walk to school.

Mr. LeBlanc stated Winterfest will be held at STOWE on Wednesday evening. This is a great family event.

Mr. LeBlanc gave a shout out to the EHS Culinary Students. They prepared around 50 Turkeys for Enfield Loaves & Fishes. They deserve recognition for this. They are taking action by helping our community members in need. He applauded their efforts.

Mr. Ryder reminded everyone that Friday, December 13th is PJ day. All donations will go to CCMC. Eli Whitney PTO will hold a pancake breakfast on Friday also. December 16-20th is spirit-wear week.

Mr. Ryder stated Hazardville Memorial will hold a PTO meeting on December 11th. They will hold their Kids Corner Holiday Shop on December 12th and 13th and they will also hold their Winter Concert at the Enfield Annex on December 12th. You can find all these events at www.enfieldpto.com.

Mr. Ryder reviewed the Wreaths Across America parade route. This is a great event to visit. They have visited Enfield several times due to the outstanding welcome they receive from us. He hopes the snow does not impact us. If you can't attend the parade, please go to St. Patrick's Cemetery on Saturday, December 14th for the Wreath Laying Ceremony being held at noon.

Mr. Ryder also reminded everyone that Saturday, December 14th is the Rachel's Challenge Pancake Breakfast being held at St. Patrick's Church Hall.

Mr. Ryder thanked the Enfield Girl's Soccer Team and Coach Battista for everything they have done for the students at Hazardville Memorial. He wished everyone happy holidays and a happy new year. He also wished the staff and students a great and happy new year. He looks forward to seeing you in 2020.

Mrs. Hall stated the snow we received was great for making snowmen. She hasn't seen any snowmen in her neighborhood or any snow ball fights. Today is Emily Dickenson's birthday. The Merriam Webster Dictionary Company announced the word of the year is "They".

Mrs. Hall stated she used to bring box tops to her local school. This can now be done by collecting points on your cell phone and a lot of the products have changed that participate with this program. You can also go to www.donorschose.org and donate to the school of your choice.

Mrs. Hall wished everyone happy holidays. There are a variety of holidays between now and January 2nd. Enjoy them all.

Mrs. Costa also attended Prudence Crandall's assembly. They did a great job and the ceremony was wonderful. She is looking forward to the Wreaths Across America Ceremony and is hoping there will not be any snow.

Mrs. Costa thanked the Student Athletes for their presentation and for being such well-rounded students. She was impressed with how many honor and high honor student athletes there were.

Mrs. Costa wished everyone a safe, happy and healthy holiday season. We will see you again in January.

Chairman Kruzel also attended Prudence Crandall's ceremony. They did a great job. He thanked Donna Ellis for everything she has done for our schools by setting-up school fundraising events for our students at Red Robin.

Chairman Kruzel reminded everyone about the Rachel's Challenge Pancake Breakfast being held on Saturday, December 14th. He is the official taste tester.

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS - None

12. BOARD COMMITTEE REPORTS

a. Curriculum Committee

Mr. Salazar reported the Curriculum Committee will meet on Thursday, December 12th from 6:00 – 7:30 PM in the Curriculum office. The meeting is open to the public.

b. Finance, Budget Committee

Mrs. Costa reported the Finance Committee met on December 9th. She asked a lot of questions and we are on the right path.

Chairman Kruzel gave a shout-out to Pat West who will retire at the end of this month. She has done a great service to this town and she will be missed.

c. Policy Committee

Mr. Ryder reported the Policy Committee will meet on December 11th at 5:30 PM.

d. Leadership Committee - None

e. Joint Facilities Committee

Chairman Kruzel reported we met last week and are looking for additional funding for the roofs.

f. JFK Building Committee

Chairman Kruzel reported the JFK Building Committee meeting was cancelled last week. We will meet again on January 2nd.

g. Joint Security Committee

Mr. Ryder reported the Joint Security Committee met on December 4th and will meet again March. We meet quarterly.

h. Any Other Committees

Mrs. LeBlanc reported the Joint Insurance Committee will meet in March.

13. APPROVAL OF MINUTES

Mrs. Hall moved, seconded by Mr. LeBlanc that the Regular Meeting Minutes of November 26, 2019 be approved. A vote by **show-of-hands 7-0-0** passed unanimously.

Mrs. Hall moved, seconded by Mrs. Costa that the Special Meeting Minutes of November 26, 2019 be approved. A vote by **show-of-hands 7-0-0** passed unanimously.

14. APPROVAL OF ACCOUNTS PAYROLL

Mrs. Costa moved seconded by Mrs. Hall that the Enfield Board of Education accepts the superintendent's certification for:

- The month of October 2019, total expenditures amount to \$6,184,959.31, broken down between payroll totaling \$4,194,901.87 and other accounts totaling \$1,990,057.44. All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly documented.

A vote by **show-of-hands 7-0-0** passed unanimously.

Mrs. Costa moved seconded by Mrs. LeBlanc that the Enfield Board of Education accepts the superintendent's certification for:

- The month of November 2019, total expenditures amount to \$7,962,224.20, broken down between payroll totaling \$4,268,153.25 and other accounts totaling \$3,694,070.95. All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly documented.

A vote by **show-of-hands 7-0-0** passed unanimously.

Line Item Transfers – None

15. CORRESPONDENCE AND COMMUNICATION

Chairman Kruzel wished everyone a Merry Christmas and Happy New Year.

Mr. Drezek stated the Girls Volley Ball Team read their athletic report from an iPad. He was not sure if any Board member noticed this.

16. EXECUTIVE SESSION

Mrs. LeBlanc moved, seconded by Mrs. Costa that the Enfield Board of Education enter Executive Session for Matter(s) Related to Attorney-Client Privilege.

A vote by **show-of-hands 7-0-0** passed unanimously.

The Board remained in Council Chambers for the Executive Session. Both Mr. Drezek and Mr. Longey joined the Board in Executive Session.

No Board action occurred while in Executive Session.

17. ADJOURNMENT

Mr. Salazar moved, seconded by Mrs. Costa to adjourn the Regular Meeting of December 10, 2019.

All ayes, motion passed unanimously. Meeting stood adjourned at 8:41 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary

**BOARD OF EDUCATION
SPECIAL MEETING MINUTES
DECEMBER 16, 2019**

A special meeting of the Enfield Board of Education was held at the Thomas G. Alcorn Building in Council Chambers located at 820 Enfield Street, Enfield, CT on December 16, 2019.

1. **CALL TO ORDER:** The meeting was called to order at 6:04 PM by Chairman Kruzel.
2. **PLEDGE OF ALLEGIANCE:** Walter Kruzel
3. **FIRE EVACUATION ANNOUNCEMENT:** Walter Kruzel announced the fire evacuation announcement.
4. **ROLL CALL:**

MEMBERS PRESENT: Jonathan LeBlanc, Bill Salazar, Wendy Costa, Tina LeBlank, Joyce Hall, Scott Ryder and Walter Kruzel

MEMBERS ABSENT: Chris Rutledge

ALSO PRESENT: Mr. Christopher Drezek, Superintendent and Mr. Andrew Longey, Assistant Superintendent

5. **EXECUTIVE SESSION:**

Mrs. LeBlanc moved, seconded by Mr. Ryder to enter Executive Session for:

- Matter(s) Related to Pending Litigation

A vote by **show-of-hands 7-0-0** passed unanimously.

Mr. Drezek and Mr. Longey joined the Board in Executive Session. No Board action occurred while in Executive Session.

Open Session:

The Board returned to open session at 7:42 PM.

6. **ADJOURNMENT**

Mr. Salazar moved, seconded by Mrs. Costa to adjourn the Special Meeting of December 16, 2019.

All ayes, motion passed unanimously. Meeting stood adjourned at 7:43 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Andrew B. Longey, Assistant Superintendent